Assignment 6

(Due by **the beginning of the class on 10/27**/2010/Wednesday)

Your name:	Score:

Reading and Practices (*no submission required*):
- Computer Concepts Reviews (Unit A, B, C)—***prepare for your midterm exam***:
  - Read these units and practice with their Review Questions (20 questions for each of the units).
  - The ***solutions*** to these questions can be found at
    http://cs.salemstate.edu/~b_yi/2010Fall/ITC100/resources/concepts_UnitsABC_review_solutions.pdf
    - (It can be accessed through the course website and then go through resources→HERE—you need a username and password to access it, which have been given through email).
    - ***Important***: practice with these questions and prepare for your midterm!!

Take Midterm Exam---Midterm Exam is available online from SAM:
- **You *must complete the Midterm Exam by Tuesday* (10/26)-*no** late submission will be accepted.
- There is no training companion for the exam.
- Practice with Concepts Unit A B C's Review questions (see above) will greatly improve your exam grade.

Over (more on the back)➔

Complete the following exercises and submit your work:

- Microsoft Office Textbook :
  - **Unit F Steps (pages 125-141)**
  - (*Print out your completed file and staple with this question paper*)
  - (You need data file F-1.docx for this project.)
- SAM Projects (This is a **Bonus Project**---a difficult project—**not required**):
  - **Illustrated Word Unit D: Independent Challenge 1**
  - (*Important:* download the *work* and *instruction* files from SAM and submit your solution to SAM—*READ the instructions CAREFULLY*!!!)
  - (Online exam and online submission at SAM—*before taking the exam, do the accompanying Training exercise first*!)
- SAM Capstone Project-*this project is worth 5% of your final grade!!!*
  - **Assessment A-Word SAM 2007 Word Capstone Project**
  - (*Important:* download the *work* and *instruction* files from SAM and submit your solution to SAM—*READ the instructions CAREFULLY*!!!)
  - (This capstone project will account for **5% of your final grade**—that is, if you have *not* completed this project, *the maximum score for the semester is only 95/100*!!!!)
  - You may submit this capstone project one week later (i.e., by 11/3/Wednesday).