Assignment 5
(Due date: by 3/13/2009, Friday, in class)

Your name:	Score:

(**Important: submit the following in a SINGLE ONE STAPLED document package**).

1. Complete the **Concepts Review** (p. 220-221/Office 2007, Unit I) and provide your answers in the following table:

Question Number	Your Answers (for questions 9 through 18, select **only a, b, c,** or **d** for your solution)
1	
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2. Read **Unit I/Office 2007**, pages 203-219 and complete the **Steps** on pages 203-219.
   - After having completed the Steps, print out the file and submit it to the instructor **together with** other parts of this assignment.
   - **Send by email the file (as an attachment) to the instructor:**
       - The email **subject** should look like "ITC100-05/A#5_2_Unit_I: submission…."

3. Complete CaseGrader Project#2 **(#12 Excel Case 4: Produce Comparison**).
   - **Submit via CaseGrader.**